

WORK HEALTH AND SAFETY (WHS) POLICY FOR KINGFLEX PTY LTD

The Declaration and Execution of Policy Commitment provides the overarching direction **KINGFLEX PTY LTD** will follow in pursuing our workplace health and safety outcomes. We believe in holding the health and safety of the public, customers, and our staff as a highest priority.

Declaration of Commitment

KINGFLEX PTY LTD at all times, ensure that we as a team aim to provide a workplace that enables all work activities to be carried out safely. We will strive to take all realistic, practical approaches to eliminate and/or minimize risks to the health, safety and welfare of all staff, visitors, and anyone else who may be associated with our operations.

We are committed to ensuring we comply with the Work Health and Safety Act 2011 (the Act).

We will also comply with any other relevant legislation like, applicable Codes of Practice and Australian Standards as far as possible. The WHS Policies and Procedures set out the safety arrangements and principles which are to be observed by **KINGFLEX PTY LTD** and its staff to ensure compliance with the WHS Act and to provide appropriate mechanisms for continued success in maintaining our WHS practice.

Execution of our Policy Commitment

KINGFLEX PTY LTD is committed to ensuring, the health and safety of its staff (employees, contractors, labour hire workers, apprentices, students, or volunteers) while they are at work, and that the health and safety of other persons (e.g. visitors) is not put at risk from our operations. This will be achieved by:

- ✓ Maintaining a healthy and safe work environment through the implementation of safe work practices, safe systems of work and the provision of safe office environment and ergonomically proper equipment.
- ✓ Ensuring that workplaces under the control of **KINGFLEX PTY LTD** are safe, without risk to health, and have safe means of access and exit.
- ✓ Our company stakeholders regularly meet in order to maintain an efficient and effective relationship between **KINGFLEX PTY LTD** and its staff, on health and safety matters in the workplace.

- ✓ Reviewing, through appropriate mechanisms, the effectiveness of the safety measures taken. **KINGFLEX PTY LTD** commitment to providing safe and healthy Working environments for its staff **includes** -
 - Providing relevant, up to date WHS information to all staff on matters such as workplace safety and their responsibilities.
 - Providing expert assistance in WHS matters where necessary.
 - Providing instruction and/or training in work processes where appropriate.
 - Developing and implementing strategies which include workplace assessment, hazard identification, and appropriate remedial action to eliminate or control hazards.
 - Implementing and maintaining appropriate information and reporting systems.
 - Undertaking risk assessments and providing solutions where necessary to minimize and/or eliminate hazards or risks.
 - Proactive identification and optimization of margin enhancement opportunities during execution.
 - Arranging team meetings across Australia and overseas over the phone or through video conference, when needed.
 - Lead the team developing strategies through Individual development plans.

Please do not hesitate to contact us if you should require any additional information.

Kind Regards,



JOEY QIAN
Managing Director (KINGFLEX PTY LTD)